

# Report of Money Given to VP Finance

Sharon School PTA 2021 - 2022

PTA Committee \_\_\_\_\_

Date \_\_\_\_\_ Description/ Event \_\_\_\_\_

## Checks

| Quantity |                  | Amount |
|----------|------------------|--------|
|          | 1 - Total Checks | \$     |

## Currency

| Quantity |                | Amount |
|----------|----------------|--------|
|          | X \$ 100       | \$     |
|          | X \$ 50        | \$     |
|          | X \$ 20        | \$     |
|          | X \$ 10        | \$     |
|          | X \$ 5         | \$     |
|          | X \$ 1         | \$     |
|          | 2 - Total Cash | \$     |

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|--|-----------------|----|
|  | X \$ 1.00       | \$ |
|  | X \$ .50        | \$ |
|  | X \$ .25        | \$ |
|  | X \$ .10        | \$ |
|  | X \$ .05        | \$ |
|  | X \$ .01        | \$ |
|  | 3 - Total Coins | \$ |

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**Total Deposit (1+2+3)** \$

Counted By \_\_\_\_\_

Confirmed By \_\_\_\_\_

Originating committee should retain a copy of this form in their files.

Refer to the instructions on the back of this form

INTERNAL USE ONLY: Deposit Date \_\_\_\_\_